



### OVERVIEW

The Community Access Junior Board is a group of young professionals dedicated to the mission of Community Access. Through their participation in the Junior Board, members will have the opportunity to volunteer their time, talents, professional expertise and resources to increase awareness of and fundraise for Community Access' programs. Members will also benefit by having the chance to network socially and professionally within a group of their peers.

*"Community Access began as a small community-based initiative on Manhattan's lower east side, when relatives banded together to provide housing and employment and counseling, effectively creating the first prototype for supportive housing. In the 35 years that followed, Community Access became the gold standard, a model that emphasizes housing, care, refuge and recovery."*

Senator Charles E. Schumer, New York

*"The diversity of learning that Community Access offers is a true reflection of the diversity of our community. Our programs empower people with psychiatric disabilities to recognize that they are not their diagnoses. Fostering learning, providing real-world experiences, and offering people a home of their own are central elements in helping people be a part of the community. We are proud to rally people to come together to learn about our mission—and about how we strive to be a champion for our neighbors most in need."*

Steve Coe, CEO, Community Access

### MISSION STATEMENT

Members of the Junior Board are dedicated to the mission of Community Access: to empower people with psychiatric disabilities transition to independent living by engaging them in housing, job training, mentoring, counseling and advocacy programs that lead to healthy, productive lives.

The purpose of the Junior Board is to increase awareness of Community Access within the local community and its members' social and business networks, to raise funds to support the services provided by Community Access, and to create an exciting environment where young professionals can deepen their understanding of community issues.

# JUNIOR BOARD JOB DESCRIPTION



## TERM

- Junior board members serve two-year terms.

## GENERAL EXPECTATIONS

- Familiarity with and commitment to the mission of Community Access.
- Remain abreast of critical issues in the external environment that affect Community Access.
- Strive to strengthen awareness of Community Access and acquire new donors and “members.”

## DUTIES AND OBJECTIVES

- Attend at least 75% of Junior Board meetings held each year.
- Strive to allot a minimum of five hours per month to membership duties, i.e. fundraising outreach, event planning, etc.
- Represent the agency at both internal and external public functions.
- Visit Community Access sites and invite friends/potential donors to attend.
- Develop a social network with the common interest of supporting Community Access.
- Create and execute a yearly Junior Board signature event.
- Suggest prospective new members for the Junior Board.
- Take on other tasks as needed, such as providing informal consultation to Community Access staff in the Junior Board member’s area of expertise.

## FUNDRAISING GOALS

- *Personal Goal:* Strive to contribute \$1,000 for each year of service on the Junior Board. With this contribution, each Junior Board member will enter into Community Access’ Neighbors and Friends Membership Program, which includes one free ticket to the Good Neighbor Gala in May of each year and other benefits. *(NOTE: The \$1,000.00 contribution is a flexible figure and can be altered based on personal circumstances. Membership contributions may be made in increments dictated by the Junior Board member, an accommodation easily arranged with Community Access in line with the individual’s personal circumstances.)*
- *Group Goal:* Strive to collectively raise funds equal to the amount of total personal contributions through:
  - ✓ Enrolling individuals in the Community Access Membership Program.
  - ✓ Bringing in new friends and supporters for Community Access special events.
  - ✓ Planning, executing and selling tickets for signature Junior Board fundraising events.